



# EXHIBIT SPACE RENTAL CONTRACT

September 18 - 20, 2007  
Indianapolis, IN, USA  
To validate this contract,  
**ALL sections must be completed**

The International Expo & Conference for Industrial Finishers

## 1 EXHIBITOR INFORMATION

**Important:** Please **PRINT** your company name exactly as you want it to appear in all promotion materials

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_  
 Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_  
 E-Mail \_\_\_\_\_ Company Web Address \_\_\_\_\_  
 Name of Person to Receive all Exhibitor information \_\_\_\_\_  
 List the Co-Sponsoring Association in which you are a corporate member in good standing \_\_\_\_\_

## 2 EXHIBIT SPACE PREFERENCE

Please indicate your preferred booth location, using the floor plan attached. Select your top six locations, in order of preference. Show Management will contact you directly if all of your choices are taken. Each standard booth is 10 x 10 ft. Standard booths may be combined to form larger booths.

1st Choice	# _____	x _____	4th Choice	# _____	x _____
2nd Choice	# _____	x _____	5th Choice	# _____	x _____
3rd Choice	# _____	x _____	6th Choice	# _____	x _____

## 3 RENTAL FEES

<input type="checkbox"/> <b>Co-Sponsoring Association Corporate Member</b> (Memberships discontinued prior to the show will be re-invoiced at the non-member rate)	<input type="checkbox"/> <b>Non-Member</b>
<input type="checkbox"/> 100 - 399 ft. <sup>2</sup> \$19.00 per ft. <sup>2</sup>	\$24.00 per ft. <sup>2</sup>
<input type="checkbox"/> 400 - 999 ft. <sup>2</sup> \$16.00 per ft. <sup>2</sup>	
<input type="checkbox"/> 1000+ ft. <sup>2</sup> \$13.00 per ft. <sup>2</sup>	
<b>Total Due:</b> _____	<b>Total Due:</b> _____

## 4 PAYMENT METHOD

**Check** (payable to FIN-X '07)       **Visa**       **MasterCard**       **American Express**

**If making payment by credit card, please include:**  
 Name as it appears on card (printed) \_\_\_\_\_ Signature \_\_\_\_\_  
 Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

## 5 PRODUCTS AND/OR SERVICES TO BE DISPLAYED

Tell us what products and/or services that will be displayed in your booth:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## 6 SIGNATURE

We, the undersigned, do hereby apply for the reservation of exhibit space in FIN-X '07. When executed by both parties, this shall constitute a binding agreement between FIN-X '07 and the undersigned Exhibitor for the rental of said exhibit space at the Indiana Convention Center in Indianapolis, IN as more fully described in sections 1-5 of this agreement.

We have read and agree to abide by the "Exhibitor Rules and Regulations" which are part of this agreement by reference and fully incorporated herein, the "Exhibitor Services Manual," and any such additional rules and regulations as may be adopted by FIN-X '07 or Show Management. We understand that any change in the information on this agreement must be made in writing.

Name (Please print) \_\_\_\_\_ Authorized Signature \_\_\_\_\_  
 Title \_\_\_\_\_ Date \_\_\_\_\_

## 7 CONTRACT VALIDATION

To validate this contract, **ALL sections MUST BE COMPLETED**. Contract will not be processed if any section is incomplete! Be sure to sign the agreement and return it with payment to:

**FIN-X '07**  
 c/o Goyer Management  
 7349 Professional Parkway East, Sarasota, FL 34240  
 Credit Card Payments Can Fax Contract to: 941-373-1828

### FOR GMI USE ONLY

Booth Number Assigned _____	Deposit (non-refundable) with Contract (15% due)	Amt. _____ Ck/CC _____
Date Assigned _____	September 2006 Payment (30% due)	Amt. _____ Ck/CC _____
Date Acknowledged _____	February 2007 Payment (30% due)	Amt. _____ Ck/CC _____
Date Exhibit Manual Sent _____	June 2007 Payment (25% due)	Amt. _____ Ck/CC _____
Exhibit Mgr. Initials _____		

## RULES & REGULATIONS

Exhibits and Exhibitors are subject to the following Rules & Regulations. "Management" refers to Goyer Management, manager of the exhibit, and its service contractors. It is the responsibility of the exhibitor to read, understand and be familiar with all Rules & Regulations.

### I. Contract for Space

This application, properly executed by Exhibitor, shall upon written acceptance and notification of space assigned by Management, be a valid and binding contract between the exhibiting company and Goyer Management International, owner of FIN-X '07. After assignment, space location may not be changed without Management's prior written approval. Request for space will be assigned on a first-come, first-served basis when a signed contract is received with payment. Should the facility or designated halls change after initial space has been confirmed, Management reserves the right to re-layout the exhibit hall and reassign space in the order in which the contracts with payment were received.

### II. Use of Exhibit Space

Exhibits may not project beyond allotted space or interfere with the lighting or space of other Exhibitors. Aisles must be kept clear of exhibits, and Exhibitors may not interfere with the free flow of traffic. No Exhibitor may assign, sublet or share all or part of its space with other Exhibitors. Exhibitors may display only products and services they officially represent.

Demonstrations or related activities must be confined to Exhibitor's assigned space, as must distribution of circulars, catalogs, folders, promotion materials and devices. None of these may be distributed in the aisles, meeting rooms, registration areas, or any other rooms or areas of the Exhibit and Conference. Exhibits may not contain sound systems or noise-making devices that annoy or disturb adjacent Exhibitors. Management may restrict, reject, eject or prohibit any exhibit, in whole or part, which detracts from the exhibition due to sound, appearance, distribution of materials, personal conduct, or anything Management rules to be objectionable. In enforcing these regulations, Management is not liable for refunds of space rental or other expenses incurred by Exhibitor.

Management reserves the right to limit the rental of exhibition space, and the assignment of hospitality suites at the convention center and participating hotels, to those companies exhibiting products and/or services which are directly related to industrial coating applications. Final determination of eligibility to exhibit based upon relevancy to the coatings market will be at the discretion of Management.

### III. Booth Specifications

A standard booth is 10 x 10 ft. (100 sq. ft.). Standard backwall and siderails will be furnished by Management. A complimentary two-line identification sign will be provided if requested through the Exhibitor Services Manual. In-line booths may not exceed ten feet in height. Island booths may not exceed sixteen feet in height. Signs hung from the ceiling may only be hung above island booths or peninsula booths 600 sq. ft. and larger, and may not exceed twenty feet in height. All Exhibitors wishing to hang signs from the ceiling **MUST** obtain permission in writing from Management prior to the show. Peninsula booths **MUST** adhere to backwall specifications listed in TYPES OF EXHIBITS in the Exhibitor Services Manual.

### IV. Installation and Removal of Exhibits

All exhibits must be installed one hour prior to the opening of the Show on the first day and remain open until the published closing time on the final day. Failure to occupy space one hour prior to show opening gives Management the right to use such space as they deem fit without any obligation of returning any amount paid by Exhibitor. Exhibitor shall not dismantle or start packing prior to closing time. No exhibit will be installed or removed during Exhibit hours. Exhibits must be removed by the time and date set forth by Management.

### V. Conference Registration

Exhibitors will receive information on conference registration discounts in their Exhibitor Services Manual.

### VI. Cancellation/Refund Policy

Original 15% deposit is non-refundable. Management will refund 50% of remaining payments made if space, or any portion thereof, is canceled in writing at least 90 days prior to the exhibition opening. No refund thereafter. Upon receipt of cancellation in writing by an exhibitor, ALL rights associated with being an exhibitor are relinquished. Any exhibitor with payments 30 days past due forfeits their space and all payments made to date. Management has the right to re-sell any and all space forfeited due to missed payments. All booth payments must be paid in full in order for an exhibitor to gain access to the show floor for set-up. Should a company downsize booth space after initial space selection, the portion of the space being "cancelled" is subject to all cancellation policies herein

### VII. Liability

Neither Management, any Show Co-sponsor nor the Convention Facility, its officers, employees or representatives is responsible for the loss, damage or injury to Exhibitor or Exhibitor's employees or property from any cause, before, during or after period covered by this contract. Exhibitor, upon signing this contract, releases Management, Show Co-sponsors, the Convention Facility, its officers, employees and representatives from, and agrees to indemnify same against, any claims for loss, damage or injury.

### VII. Liability (continued)

Exhibitor assumes responsibility for accident, injury, or property damage to any person visiting their exhibit, where such accident, injury or damage is caused by negligence of the Exhibitor, or their employees or agents.

Exhibitors insuring exhibits, materials and/or personnel do so at their own expense. Exhibitors utilizing independent (non-official) contractor services agrees to forward to Management a Certificate of Insurance naming Goyer Management, the Indiana Convention Center and official service contractors as co-insureds.

Management is not liable for nonfulfillment of commitment for delivery of space if the event is cancelled due to circumstance beyond the control of Management or the Show Co-sponsors including fire, accident, act of God or public enemy including terrorist attack, strike, authority of law, curtailment of transportation or any other cause. If exhibition is cancelled, Management's sole liability is to reimburse Exhibitor the space rental fee, less any costs or charges paid or incurred by Management up to the date of cancellation for promotion, administration and similar purposes. This shall be the sole remedy and terminate this agreement without further claim for damage.

### VIII. Protection of Exhibit Facility Property

Use of screws, bolts, nails, staples, tacks, pins, tape or other items that may deface or damage floors, walls, ceilings, doors or other exhibit facility property is prohibited. Exhibitors must repair damage at their own expense.

### IX. Security

Management shall provide guard service throughout the hours of installation, non-exhibit hours, and tear-down periods, and exercise reasonable care for the protection of Exhibitors' materials and displays. Beyond this, Management, the Convention Facility or any officer or staff member thereof will not be responsible for the safety of the property of the Exhibitor, their employees or agents, from theft, damage by fire, accident, or any other cause. Exhibitors must provide their own insurance and/or policy riders to cover all booth contents.

### X. Licensing Agreement/Fees

Exhibitor acknowledges and accepts responsibility for securing any licensing agreements and royalty payments for the use of music, video or printed materials that may be protected under United States copyright laws.

### XI. Photography & Videotaping

The taking of photographs and/or videotaping is restricted exclusively to your own booth at all times. You may not photograph or videotape other Exhibitors' booths at any time. Violators will have their film/tapes/CD/diskettes confiscated and must surrender their badge to Management.

### XII. Utilities

Management will exercise proper and reasonable care to insure that all services are installed and operational during show hours. However, Management cannot be held responsible for late installation or interruption of service.

### XIII. Union Regulations

Exhibitor agrees to abide by any union regulations that might be in force at the Convention Facility or with all authorized service contractors hired by Management.

### XIV. Handling and Storage

Management and the owners/managers of the facility where the exhibition is to be held shall not accept or store display materials or empty crates. Exhibitors shall make their own arrangements for shipments, delivery, receipt, and storage of such materials and crates directly with the Official Drayage Company. The Exhibitor must provide the Official Drayage Company with all bills of lading. All shipments and deliveries to the Exhibition must be prepaid.

### XV. Hospitality

Exhibitors agree to refrain from hosting any kind of activities that occur outside of the show floor during conference and show hours. This includes meetings, hospitality and off-site functions of any kind. Hospitality suites at official FIN-X '07 hotels or the convention facility must be reserved through Management.

### XVI. Age Restrictions

No one under the age of 18 will be allowed on the exhibit show floor at any time, including set-up, teardown and show hours.

### XVII. Amendments

These rules may be revised by Management and all points not covered are subject to Management's decision.